



## **Registration Information 2019-2020 School Year**

This is an overview, for complete information and policies, please refer to the **HCP Parent Handbook** located under *current parents* online at [www.hopepreschool.net](http://www.hopepreschool.net) or feel free to speak to the Director for concerns, questions or details.

### **Registration Dates:**

#### **In House Registration-January 2<sup>nd</sup>-11<sup>th</sup>**

- For Current Students and/or Siblings
- All current students are guaranteed a space with the exception of TK
- Registration form and non-refundable fee must be stapled and turned in **no later than January 11<sup>th</sup>** to guarantee a spot.
- Class lists will be determined by Director, Office Mgr. and a staff member.
- Class lists will be posted in August before Meet the Teacher.

#### **Open Registration-Begins January 14<sup>th</sup>**

- Lottery will close at the end of business hours on the 14<sup>th</sup>.
- Registration form and non-refundable fee must be turned in to secure a spot.
- All parents will be notified of guaranteed spot by January 18th. If a spot is not given, the fee will be returned or check shredded. The child will be placed on waiting list and parents notified if a spot becomes available.

#### **Classroom Hours:**

2's 9:00am-12:00pm  
3's 9:00am-12:00pm  
4's 9:00am-1:00pm  
TK 9:00am-1:00pm

#### **Monthly Tuition Rates:**

2's Classroom: \$165.00  
3's Classroom: \$195.00  
4's Classroom: \$300.00  
TK Classroom: \$300.00

#### **School Supplies Needed:**

- School bag/backpack
- Lunch box (parent provided lunch and snack)
- Water bottle
- Change of season appropriate clothes
- Wish List items (teacher specific-August)

### **Arrival/Dismissal Schedules:**

- 2's and 3's Classes- Drop off and pick up at the classroom door
- 4's Classes-Drop off at classroom door and Carpool in afternoon (begins October)
- TK Class-Carpool AM and PM (begins October)

### **Special Needs:**

HCP welcomes children with differing abilities; however our classrooms are not always structured in a way that works best for all children's needs. If your child is currently seeing a therapist/professional or receiving services from Wake County, please see the Director before enrolling to ensure our program is a good fit for your child's needs.

### **ESL (English as a Second Language):**

In order to meet the needs of our students properly, HCP has limited space available for children who do not speak/understand English or where English is not the primary language spoken at home. Please see the Director for details.

### **Toilet Training:**

All children in the 3, 4 and 5 year-old classes must be toilet trained. We do not potty train; rather **ASSIST** you in the process. This means the **child INITIATES** or **INFORMS** the teacher when he/she has to go potty. We know that preschool children need support in this initiation, so HCP will support/accommodate a child when initiating a trip to the potty. We are unable to accommodate a potty "schedule" where the child is potty trained only if taken at a certain time each day. This is not conducive to the preschool classroom time. We do understand the first 6-8 weeks of school can be a new adjustment for a child who has recently been potty trained and the occasional accident or set back may occur during this time, however if a child is clearly not exhibiting the signs of readiness after this transitional time, teachers will contact you to what the best option is for the child.

Signs that a Child is Ready to Initiate Trips to the Potty:

- Child ask to go potty
- Tells teacher they need to go potty
- Child is aware when soiled
- Child can consistently stay dry 2-3 hours at a time

Thanks so much! We are excited about our upcoming school year! If you have any questions at all please see our director or email at [jenh@hopenc.org](mailto:jenh@hopenc.org).